

**ARKANSAS WORKFORCE INVESTMENT BOARD
ISSUANCE MEMORANDUM PY 04-21**

From: Sandra Winston, Executive Director
Date: May 26, 2005
Subject: PY 2004 Workforce Investment Board High Concentration of Eligible Youth Grant to eligible Local Workforce Investment Areas

TO: Local Workforce Investment Areas/Service Providers

SUBJECT: New Subgrants to Local Areas With High Concentration of Eligible Youth

1. **Purpose:** To issue procedures for applying for subject funds.
2. **General Information:** On April 12, 2005, the Arkansas Workforce Investment Board approved release of \$150,000.00 to the four Local Workforce Investment Areas with High Concentrations of Eligible Youth. The Workforce Investment Act and implementing regulations require States to use a portion of statewide activity funds to provide additional assistance to local areas that have "high concentrations of eligible youth". Of our State's ten local areas, only four areas qualified as having a high concentration of eligible youth.
3. These funds must be expended no later than June 30, 2005 as they may be subject to recapture by the U.S. Department of Labor.

Subgrant Award numbers and Funding Amounts are as follows:

LWIA	Subgrant Number	Amount
Eastern	05-P04-HC YOUTH-31	31,821.00
Northeast	05-P04-HC YOUTH-30	39,497.00
Southeast	05-P04-HC YOUTH-40	40,330.00
Southwest	05-P04-HC YOUTH-50	38,352.00

NOTE: These funds are to provide additional assistance to qualified areas in carrying out the activities described in the Workforce Investment Act, Public Law 205-220, Section 129©. As the source of these funds are from the state's 15% reserve funds (which have no administration for local areas), **no WIA-defined Administrative Costs may be charged to these grant funds.**

4. **Action Required:**

Please submit three (3) complete (original signatures) Subgrant packages to the AESD Office of Financial Management by June 1, 2005.

- AR-WIA-3 Notice of Subgrant Award Page (Performance Period shall commence on April 12, 2005 and shall terminate on June 30, 2005)
- PY 2004 HC Youth Budget
- Budget Back-up (Narrative)
- Assurances and Certifications

If mailed, address to:

Arkansas Employment Security Department
Office of Financial Management
P.O. Box 2981
Little Rock, AR 72203

If hand delivered, submit to:

Arkansas Employment Security Department
Office of Financial Management
#1 Pershing Circle
North Little Rock, AR 72114

5. **Inquiries:** Contact Catharine McWhorter at 501/537-5886

6. **Expiration Date:** June 30, 2005

PY 2004 1-STOP BUDGET SUMMARY

Grant Recipient:_____Subgrant Number:_____

Budget Period:_____to _____Modification Number:_____

ITEM	BUDGET AMOUNT
1. One-Stop Delivery System Infrastructure Support	\$22,398.90
2. Total Direct Cost	\$22,398.90
3. Indirect Cost (Rate _____%) Cognizant Agency _____	N/A
4. TOTAL FUNDS	\$22,398.90